**Meeting Agenda:** Group 4

**Date:** 03-Mar-2025

**Time:** 10:00am – 12:30pm

**Location/Platform:** EMS-F19 Room

**Chair:** Neil Lenus

**Note taker:** Neil Lenus

**Agenda**

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| **Item** | **Person** | **Time** |
| Introductions | Chair | 10 minutes |
| Review the assignment instructions as a group | Chair | 30 minutes |
| Breakdown assignment into key tasks | Group | 30 minutes |
| Selection of a paper/ model | Group | 30 minutes |
| Selection of main methodology – from scratch vs LLM | Group | 10 minutes |
| Initial group review of the paper – list of activities, resources and routing | Group | 30 minutes |
| Assign tasks and next meeting date | Chair | 10 minutes |